

**PRODUCT DATA REPORTING FORM for LEED v4 Projects**

**THIS FORM IS REQUIRED TO BE SUBMITTED WITH Product Data Submittals**

You must include backup documentation such as SPECIFIC Product Data Sheets, Cut Sheets, Product Specific Letter from Manufacturer, etc. DO NOT INCLUDE GENERIC MARKETING MATERIAL

LEED PROJECT NAME: \_\_\_\_\_  
 SUBCONTRACTOR: \_\_\_\_\_  
 Specification Section: \_\_\_\_\_ Submittal Number: \_\_\_\_\_

| Project Product Data |              |   | Materials and Resources LEED Credits   |  |  |   |  |   |   |  |  |  | Low-Emitting Materials LEED Credits   |  |                                       |   |  |
|----------------------|--------------|---|--|--|--|---|--|---|---|--|--|--|---|--|---------------------------------------|---|--|
| Product              | Manufacturer | Product Costs <sup>1</sup><br>(only exclude<br>install labor)<br>(\$) | Product Specific (PS)<br>or Industry Wide (IW)<br>Env. Product<br>Declaration (EPD) <sup>3</sup> ? | FSC Certified <sup>7</sup><br>Wood<br>Products?<br>(%) | Post-Consumer<br>Recycled<br>Content <sup>8</sup><br>(%) | Pre-Consumer<br>Recycled<br>Content <sup>9</sup><br>(%) | Extended<br>Producer<br>Responsibility <sup>5</sup><br>Program Name? | Declare Label<br>with ingredient<br>disclosure<br>greater than 1000<br>ppm? | Fully Declared<br>HPD to 1000<br>ppm<br>Declaration <sup>4</sup><br>included? | C2C version<br>(2.1.1 or 3.0)<br>Level of<br>Certification | Does the<br>manufacturer<br>have a Corp<br>Sustainability<br>Report? | ONLY if<br>product has<br>FSC or<br>recycled<br>content, then<br>fill Regional<br>Data | Extracted,<br>Manufactured,<br>& Purchased<br>within <sup>2</sup> 100<br>miles? | CDPH<br>Emissions <sup>10</sup><br>testing<br>compliant? | VOC<br>Content <sup>11</sup><br>(g/L) | Wet-Applied<br>Products<br>Volume Used<br>(L) | Wood<br>Products<br>are ULEF<br>or<br>NAUF <sup>12</sup> ? |
| Ex.                  | ABC Product  | ABC. Inc.   | \$ XX,XXX  | PS / IW  | %  | %   | %  | Yes / No  | Yes / No  | Yes / No   | Yes / No   | Yes / No   | Yes / No  | Yes / No   | ##                                    | ##  | Yes / No   |
| 1                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 2                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 3                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 4                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 5                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 6                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 7                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 8                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |
| 9                    |              |   |  |  |  |   |  |   |   |  |  |  |   |  |                                       |   |  |

- NOTES / DEFINITIONS:**
- Furnish Costs include all expenses to deliver the material to the project site, including taxes, transport, fabrication and profit. Do not include site labor or installation.
  - Within 100 miles distance is defined as travel by air to the project site, not travel distance by road. <http://www.distancefromto.net/>
  - Environmental Product Declarations which conform to ISO 14025, 14040, 14044, and EN 15804 or ISO 21930 and have at least a cradle to gate scope. <http://productguide.ulenvironment.com/QuickSearch.aspx>
  - The end use product has a published, complete Health Product Declaration with full disclosure of known hazards in compliance with the Health Product Declaration open Standard. [Smith Group JJR HPD Database](http://SmithGroupJJR.com/HPDDatabase)
  - Extended producer responsibility. Products purchased from a manufacturer (producer) that participates in an extended producer responsibility program or is directly responsible for extended producer responsibility. (e.g. Closed Loop or Take Back Program)
  - Wood products must be certified by the Forest Stewardship Council (FSC) and must provide proof of vendor FSC Chain-of-Custody with this Product Data Submittal. <http://info.fsc.org/certificate.php>
  - Post-Consumer Recycled Content: Sourced from recovered Consumer Waste and used as a raw material (e.g. plastic bottles, newspaper, etc).
  - Pre-Consumer Recycled Content: Recovered Industrial Materials diverted from municipal solid waste for use in a different mfg. process, prior to use by a consumer. Note: "home scrap" from the original mfg. process that are reused / reprocessed do not qualify.
  - TVOC Emissions for Building products must be tested and determined compliant in accordance with California Department of Public Health (CDPH) Standard Method v1.1-2010 <http://www.usgbc.org/resources/low-emitting-materials-third-party-certification-table>
  - All paints and coatings wet-applied on site must meet applicable VOC limits of the California Air Resources Board (CARB) 2007, Suggested Control Measure (SCM) for Architectural Coatings, or the South Coast Air Quality Management District (SCAQMD) Rule 1113, effective June 3, 2011. All adhesives and sealants wet-applied on site must meet the applicable chemical content requirements of SCAQMD Rule 1168, July 1, 2005, Adhesive and Sealant Applications, as analyzed by the methods specified in Rule 1168.
  - Composite Wood Evaluation as defined by the California Air Resources Board (CARB), Airborne Toxic Measure to Reduce Formaldehyde Emissions from Composite Wood Products Regulation, must be documented to have low formaldehyde emissions that meet the CARB ATCM for formaldehyde requirements for ultra-low-emitting formaldehyde (ULEF) resins or no added formaldehyde (NAUF) resins.

I, \_\_\_\_\_ a duly authorized representative of \_\_\_\_\_ hereby certify that the material information submitted here is an accurate representation of the material to be provided under our contract.

EMAIL CONTACT FOR AUTHORIZED REPRESENTATIVE: \_\_\_\_\_ Direct Phone: \_\_\_\_\_  
 SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_ DATE: \_\_\_\_\_